



ALL SAINTS

CATHOLIC SCHOOL

Minutes

All Saints Catholic School Board of Directors Meeting

March 26, 2018 – 6:30 p.m.

(Location: St. Anne Parish)

ASCS Mission

Catholic to the Core. Together we will teach children to see the world through the eyes of Christ and to model the lives of the Saints in a rigorous academic environment.

Attendees:

Jens Emerson ('20)

Shelly Gnolfo ('19)

Carl Holborn ('19)

Dr. Jackie Lichter

Margie Mandli ('18)

Mark Naidicz ('19) – no

Stephanie Warren ('19)

Fr. Bob Weighner

Chris Wilmot ('20)

Jen Lebiecki ('21)

Guests:

Angela Gunderson

Not in attendance:

Dr. Kathleen Cepelka

- 1) Call to Order
- 2) Prayer
- 3) Consent Agenda (if applicable): Jens motioned to approve; Jen seconded.
 - a) Approval of Board Meeting Minutes (2/27/18, attached).
 - b) Principal's Report (March 2018, attached)
 - c) Marketing Report (March 2018, attached)
 - d) Development Committee Updates (n/a)
 - e) Finance Committee Minutes – (March 14, 2018, attached)
- 4) Committee items removed from Consent Agenda Requiring Discussion/Approval

- a) **Finance Highlights (Jens)** – Jens recapped balance sheet; Accounts receivables in Cardinal Club, Saints in Training hit ideal mark; we are on par with enrollment; Revised projection of balance sheet is a positive \$20k; Stephanie recommended that finance should review enrollment at north and south campus at least quarterly and board 1-2 times per year.
- 5) New Business/Updates
 - a) **Auction Update** – Preliminary Results suggest \$183,000 profit. Julie expressed thank you to all the support and help. Approximate expense costs are \$32K. A full report will be forthcoming. The Final Call brought in \$12,400.Fr. Bob has a meeting next Wednesday morning with a tech company to do a review of the current system. A comparison of at least 3 systems will take place. Tim Metallo and Myriam Sosa are helping with the evaluations of intercom systems.
 - b) **Transition Update (Angela)**: Angela provided report in advance and asked if there were any questions. She indicated that there has been a great sense of community created among teachers. Much activity has been in the area of “shadowing” Jackie to observe how situations are handled.
 - c) **Enrollment Update**: (Jackie for Sue Wendorf). Enrollment is at 502 vs. 492 this time last year. South is up; north is down. Follow-up includes letters to parents; enrollment lists to teachers; and teachers were asked to remind them to enroll. Next touch point will be a letter, “You haven’t enrolled.” Melissa is tracking and also conducting follow-up phone calls. Jens indicated that transfers should be noted. Jackie indicated that there will be three transfers from north to south – one was convenience; two were middle school. Jen Lebeicki indicated that a teacher had children stand if they were enrolled; and if sit if they are not enrolled; Board agreed this was not appropriate, although good intentions.
 - d) **Principal report**: Jackie reviewed special needs and accommodations report.
- 6) Adjournment
- 7) Executive Session (Required)

Next meeting: Tuesday May 8, 2018 6:30 p.m., St. Anne’s Parish.